



## MIDDLETOWN COMMUNITY CHORUS ARTISTIC DIRECTOR JOB DESCRIPTION

**Reports to:** Board of Directors

**Position Type:** Contract (1099), part-time

**Time Commitment:** Average of 5 hours/week over 12 months (our active season is 9 months)

**Contract Dates:** July 1, 2026 – July 31, 2027

**Organization Summary:** The Middletown Community Chorus (MCC) provides an opportunity for adult and high school (grades 9-12) singers to participate as choral performers in a non-audition chorus. We are open to singers at all levels of experience and we aim to help strengthen the bond across generations through participation in practice and performance. MCC was formed in the fall of 2022 as a successor to the Northern Delaware Oratorio Society and embraces a wide variety of musical styles. MCC is a 501(c)3 non-profit with a Board of Directors elected from the membership.

**Website & Social Media:** <https://mccmusic.org/>, <https://www.facebook.com/mccmusicde>,  
<https://www.instagram.com/middletowncommunitychorus/>

**Season:** MCC's season usually runs from September through May with two concerts – one in December or January and one in May.

**Rehearsals:** Rehearsals are currently held on Thursday evenings from 7-9pm at St Paul's United Methodist Church, 406 Main St, Odessa DE 19730. The rehearsal day is negotiable though our preference is not to change it for the sake of continuity.

**Position Summary:** The Artistic Director determines the artistic direction of the chorus, including development of concert themes and repertoire selection, conducts rehearsals and performances of the chorus, and develops the musical skills of the members.

### **Duties and Responsibilities:**

- Direct weekly and occasional extra rehearsals of the chorus during the season
- Conduct chorus performances, including instrumentalists
- Communicate with members and the Collaborative Pianist in a regular and timely fashion about details of rehearsals
- Develop season programming, select concert repertoire and provide details to Board in a timely manner
- Coordinate with the Music Librarian about the ordering and distribution of music
- Coordinate with the Board and Production volunteers on performance details
- Direct the chorus (or sub-groups of the chorus) in additional performances in the community as determined by the Board



**Qualifications:**

- Minimum of a bachelor's degree in a relevant area, such as: Conducting, Music Education, Music Performance, or Church Music
- Ability to sing a cappella and sing any part
- Ability to play the piano
- Knowledge of all voice types and appropriate vocal technique
- Knowledge of both classical and vernacular styles and familiarity with choral literature
- Choral conducting experience

**Desired Professional and Personal Characteristics:**

- Advanced (Master) degree in a relevant area
- Ability to maintain integrity and high level of musical standards
- Ability to train and instruct members with diverse musical backgrounds
- Ability to challenge and support the chorus musically
- Ability to direct a large group and maintain motivation, discipline and sense of fun
- Ability to work effectively with the MCC Board, Collaborative Pianist and volunteers

**Questions:** email [president@mccmusic.org](mailto:president@mccmusic.org)

**Applications:** submit to [search@mccmusic.org](mailto:search@mccmusic.org)

- Statement of Interest, and
- CV or resume
- List of references